

Swindon & District Branch

Over 42 years supporting those affected by Parkinson's in the Swindon Area

Branch Vice Chair – Swindon & District Branch

The branch vice chair represents the chair in their absence and facilitates collaborative working across the committee to enable the group to carry out its work effectively.

Expectations:

10 -20 hours a month, mainly home based with a monthly committee meeting in Swindon's Tesco Ocotal Way Community Room, normally on the first Tuesday of each month from 7 – 9pm, fundraising activities and a monthly social meeting.

Where

Supporting those affected by Parkinson's in Swindon & wider surrounding district.

In this role you would:

- Keep up to date about the news and developments of Parkinson's UK and actively share them with the group.
- Make effective use of the skills and strengths of other volunteers so that the group can have the greatest impact in your local area.
- Engage with local staff and other volunteers to meet the needs of local people affected by Parkinson's.

As the branch vice chair you would have the opportunity to:

- Do something meaningful for people affected by Parkinson's within your local area.
- Meet new people and make new friends, both in the group and in the local community.
- Learn and develop valuable leadership, also teamwork and people skills.

We are looking for volunteers who:

- Have strong leadership, organisational, communication and importantly IT skills so you can work effectively with a wide range of people and leading the group.
- Can make balanced decisions taking into account multiple views in order to meet the needs of local people with Parkinson's.
- Have a positive attitude to make things happen in your local community.

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You will:

- Forge new friendships and meet new people, both in the branch and in the local community.
- Gain valuable organisational and people skills.
- Do something useful and meaningful for your community and people who are affected by Parkinson's in your area.

In order to fulfil this role, you will:

- Be a good communicator, as you will be working with a wide range of different people, using various IT skills.
- Be collaborative and team focused, as you will take part in regular meetings and discussions.
- Be motivated and reliable, and able to travel to different venues if the pub lunch volunteer.

Other information

- Minimum age 18

Disclaimer

It's important that people affected by Parkinson's can trust us with their personal information. To undertaking this as Vice Chair you will need to complete the Parkinson's UK Advanced Data Protection training. Your Parkinson's UK staff contact can help you do this.

To find out more or apply for the role:

Please read the role description fully prior to completing the application pack or If you would like to know more about the role before applying please contact our Branch Parkinson's Network Support Officer Jane Henderson, whose details are below. Also application packs can be obtained from Jane and also submitted.

Jane Henderson, Network Support officer Parkinson's UK.

jhenderson@parkinsons.org.uk

Phone: 0344 225 3694

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